CONSTITUTION

I. NAME

The name of this association shall be Texas Teachers of English to Speakers of Other Languages - Region V and shall be abbreviated TEXTESOL V. The association shall be an affiliate of Teachers of English to Speakers of Other Languages (TESOL), an international professional organization for those concerned with the teaching of English as a second or foreign language and of standard English as a second dialect.

II. PURPOSE

TEXTESOL V is a professional, non-profit organization whose purposes are:

- To work cooperatively toward the improvement of instruction in all programs which seek to provide learners with an opportunity to acquire English language skills and proficiency;
- To provide opportunities for study and research;
- To encourage professional development, participation, and leadership at the local and state level;
- To promote intercultural understanding and effective cross-cultural communication;
- To cooperate in appropriate ways with other groups having similar concerns.

This association is organized exclusively for educational purposes, including the making of distributions to an organization that qualifies as exempt under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future U.S. Internal Revenue Law). Notwithstanding any other provision of these articles, the association shall not carry on any other activities not permitted to be carried on by an organization exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1954 (or the corresponding provision of any future U.S. Internal Revenue Law). All monies of the organization shall only be disbursed in the support of the purpose of this organization and shall not be disbursed to any member of the organization for his or her own private gain. Monies may be disbursed only with the approval of a majority of the Executive Board or of a majority of members in good standing at a business meeting.
III. MEMBERSHIP

Individual voting membership is open to anyone who teaches standard English to speakers of other languages or dialects, as well as anyone who is otherwise interested in promoting the purposes of this organization. Non-voting membership is open to commercial organizations.

IV. MEETINGS

Each year TEXTESOL V shall hold at least one general meeting (called the Annual Meeting), part of which will be devoted to the business of the association. Other meetings may be called at the discretion of the Executive Board. A quorum shall consist of all members in good standing of the association present at the meeting.

V. THE EXECUTIVE BOARD

A. The TEXTESOL V Executive Board shall consist of the officers: President-Elect, President, Immediate Past President, Secretary, Treasurer, Membership Officer, Newsletter Editor, Advertising Manager, Member-at-Large, and Interest Section Representatives from Elementary Education, Secondary Education, Adult/Basic Education, and Higher Education.

B. The term of office for all Board members begins at the close of the fall meeting.

<table>
<thead>
<tr>
<th>Office</th>
<th>Term</th>
</tr>
</thead>
<tbody>
<tr>
<td>President-Elect</td>
<td>One year</td>
</tr>
<tr>
<td>President</td>
<td>One year</td>
</tr>
<tr>
<td>Immediate Past President</td>
<td>One year</td>
</tr>
<tr>
<td>Secretary</td>
<td>Two years</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Two years</td>
</tr>
<tr>
<td>Membership officer</td>
<td>Two years</td>
</tr>
<tr>
<td>Newsletter Editor</td>
<td>Two years</td>
</tr>
<tr>
<td>Advertising Manager</td>
<td>Two years</td>
</tr>
<tr>
<td>Member-at-Large</td>
<td>Two years</td>
</tr>
<tr>
<td>IS Representatives</td>
<td>Two years</td>
</tr>
</tbody>
</table>

C. The members of the Executive Board shall be members in good standing of both TEXTESOL V and TESOL and shall perform duties as prescribed by the bylaws.

D. If the office of President becomes vacant, the President-Elect shall succeed to the presidency immediately and continue to serve as President the following year. If any other Executive Board position becomes vacant, the President with the approval of the Board shall appoint a replacement to serve the remainder of that term.

VI. INTEREST SECTIONS

There shall be four subdivisions of the association called Interest Sections as follows: Elementary Education, Secondary Education, Adult Education, Higher Education. Each Interest Section shall have one representative on the Executive Board and shall participate in the affairs of the association as prescribed by the bylaws.
VII. DISSOLUTION

Upon dissolution of TEXTESOL V, the Executive Board shall, after paying or making provision for the payment of all liabilities of the association, dispose of all assets exclusively for the purposes of the association in such manner, or to such an organization, as shall at that time qualify as exempt under Section 501(c)(3).

VIII. AMENDMENTS

Amendments to this constitution must first be approved by two-thirds of the members of the Executive Board or submitted to the President in a petition signed by at least ten percent of the members in good standing. Any such proposed amendment shall then be distributed to the membership at least 30 days before it is to be voted on. To become effective, the proposed amendment must be ratified by a two-thirds majority of the votes cast, whether cast in person or by mail.

BYLAWS

1. Membership and Dues. The membership year shall run from September 1 through August 31. Annual dues shall be set by the Executive Board with any change becoming effective on September 1. Dues shall not be prorated for those who join during the membership year. New membership applications and renewals received between June 1 and August 31 will be applied to the next membership year but at the current rate.
   a. Any interested individual who applies for membership and pays the annual dues shall be a member of the association and entitled to one vote. (Dues $7.50)
   b. Any interested individual pursuing at least a half-time course of study (six semester hours or the equivalent) who pays one-half the amount for regular individual membership shall be a student member of the association and shall enjoy all the privileges of individual membership. (Dues $3.75)

2. Nominations and Elections. The officers of the association shall be nominated by a Nominating Committee and elected by the membership at the fall meeting for 2-year terms as follows: in alternate years, the Secondary and Higher Education representatives, the Treasurer, and the Newsletter Editor, and the Member-at-Large, or the Elementary and Adult/Basic Education representatives, the Secretary, the Advertising Manager and the Membership Officer will be elected.
   a. The Nominating Committee shall consist of the Member-at-Large of the Executive Board (ex officio) and three members elected by, and from among, the members present at the Annual Meeting plus a chair. The Chair shall be chosen by the Executive Board (in its last meeting prior to the Annual Meeting) from among the elected members of the retiring Nominating Committee.
   b. The committee shall prepare a slate of candidates (one nominee per office) as follows:
      (1) The committee will solicit suggestions for nominees for vacant offices from the membership through the newsletter and other appropriate means.
(2) It is the responsibility of the committee to contact each nominee to explain the qualifications for and duties of the office and to confirm that the candidate is eligible, willing, and able to serve if elected.

(3) The committee will strive to assemble a slate that will (a) reflect the geographical distribution of the membership, (b) allow for continuity as well as diversity by including both those who have served previously on the Board and those who have not, and (c) represent a balance of the various professional involvements of the membership (e.g., public school vs. college/university, bilingual vs. ESL, administrators vs. classroom teachers, etc.).

(4) The slate of nominees along with appropriate biographical data on each will be published in the TEXTESOL V Newsletter prior to the Annual Meeting.

c. Elections shall take place at the Annual Meeting. Additional candidates may be placed in nomination from the floor at the time, provided that the nominee is present to confirm (or has previously confirmed in writing) that he or she is aware of the qualifications for and duties of the position and is eligible, willing, and able to serve if elected. Voting need not be done by secret ballot except for those offices for which additional names have been placed in nomination.

d. A majority vote shall decide all elected officers.

3. The Executive Board. The Board shall meet at least quarterly throughout the year to direct the work of the association and control its funds. For those meetings, a quorum of the Board must be present for voting purposes. A majority vote of members present shall be considered binding for Executive Board decisions.

a. The President-Elect shall serve as the program chair for all conferences held by the association, shall authorize any committees needed to assist with such conferences, and shall preside in the absence of the President, assist the President in the execution of business, and undertake such duties as the President shall delegate. The President-Elect shall succeed to the Presidency.

b. The President shall preside at all business meetings of the association and all Executive Board meetings, shall appoint any committees the Board deems necessary, and shall serve as the official liaison to other organizations, particularly the other TESOL affiliates in Texas. In this capacity, the President shall attend the annual statewide TEXTESOL Conference. At the discretion of the Board, all or a portion of the President's travel expenses may be paid by the association. Following one term in office, the President remains on the Executive Board for one year as Immediate Past President/Liaison Officer.

c. The Immediate Past President, serving as Liaison Officer for one year following one term as President, shall be responsible for all official communications between TEXTESOL V and TESOL including the timely submission of the "Affiliate Annual Report Form" and the "Affiliate Council Delegate and Affiliate Dues Form" to the Central Office.

d. The Secretary shall record the minutes of each official meeting of the association or of the Board and make them available to Board members in printed form before the next Board meeting and shall maintain all the association's official documents as historian.
e. The Treasurer shall maintain a roster of all members and shall conduct and record all financial business of the association including collecting dues, making disbursements by check, maintaining proper financial records and having these audited as directed by the Executive Board, and presenting a printed financial report at all meetings.

f. The Membership Officer shall promote the association by encouraging membership in it, shall work with the Treasurer to maintain appropriate mailing lists, and shall encourage members and non-members to attend meetings.

g. The Newsletter Editor shall be responsible for gathering and preparing for printing news, announcements, book reviews, job notices, and articles for the quarterly newsletter of the association, and shall work with the Advertising Manager in arranging for advertising in the newsletter.

h. The Advertising Manager shall be responsible for contacting publishers and other commercial organizations (1) to sell advertising space in the newsletter, conference programs, directories, and mailouts and (2) to arrange for display/exhibit space at conferences.

i. The Member-at-Large shall seek to represent the total membership rather than any particular Interest Section and shall serve as an ex-officio member of the Nominating Committee and the Site Selection Committee.

j. Each Interest Section Representative shall promote membership in the association, contribute regularly to the newsletter, preside at any meetings of the Interest Section (e.g. during the Annual Meeting), and work with the President-Elect to ensure that the concerns of the Interest Section are adequately reflected in conference programs.

k. A delegate to the Affiliate Council of TESOL shall be designated by the Executive Board at least once every two years. If attending the annual TESOL convention, the current President of the association shall represent TEXTESOL V in the Affiliate Council. In the event the President cannot attend, the Board shall designate one of the following to be the official delegate (in order of preference): President-Elect, Immediate Past President, Membership Officer, Secretary, Treasurer, Newsletter Editor, Advertising Manager, Member-at-Large, Interest Section Representatives, or association member. This delegate shall be selected at least six weeks prior to the TESOL Convention. At the discretion of the Board, all or a portion of the official delegate's travel expenses may be paid by TEXTESOL V.

4. Interest Sections. Individual members of TEXTESOL V, at the time of joining or of renewing membership, shall indicate their level of work or primary area of concern as Elementary Education, Secondary Education, Adult Education, or Higher Education.

a. The four Interest Sections listed above will each have one representative on the Executive Board. Each Interest Section shall submit to the Nominating Committee the names of two candidates as their representative to the Board. Such nominations may be made during a business meeting of the Interest Section or by mail. The Nominating Committee will select one of them to appear on the final slate.

b. The Interest Section shall be authorized to hold meetings and to elect any other officers or committees needed to carry out the purposes of the association among the members of that Section.